CURRICULAR CHANGE CALENDAR 2020-2021

Date	Activity	Rationale
Friday, May 15, 2020	Final approvals for all program proposals, including deactivations and modifications, for Fall 2020 must be complete in Curriculog. Any last minute course modifications or deactivations for AY 2020-2021 must also be complete in Curriculog.	Allows the catalog for Academic Year 2020-2021 to be finalized by June 1, 2020. Gives multiple units time to prepare for AY with minimal disruption to students.
Monday, September 7, 2020	All course proposals, for new courses and course changes for Spring 2021, must be completed and fully approved in Curriculog.	Ensures accurate information in the catalog and for Spring 2021 registration (which occurs in mid-fall).
Monday, November 2, 2020	Spring 2021 Registration Begins	
Friday, November 6, 2020	Intent to propose forms for new programs must be launched in Curriculog.	Provides enough time for details to be reviewed by the Council of Deans and for additional information to be gathered if necessary (e.g., market research, MOUs) for Fall 2021 launch.

Questions? Email CurriculogSupport@usfca.edu

Date	Activity	Rationale
Wednesday, December 16, 2020	New program forms for Fall 2021 must be launched in Curriculog. This includes all curriculum details, including approved course syllabi, degree evaluation information and budget. Program deactivations for Fall 2021 must also be launched in Curriculog.	Provides enough time for details to be reviewed by all approvers (e.g., program faculty, curriculum committees, deans, VPs, and Provost).
Friday, January 29, 2021	All budget processes completed for all Fall 2021 program launches and cancellations.	Allows effective allocation of resources.
Friday, January 29, 2021	New program forms for Fall 2021 must be completed in Curriculog and approved by all reviewers.	Ensures accurate information in the Catalog, in the degree evaluations, and for Fall 2021 registration (which occurs mid-Spring).
Monday, February 1, 2021	Program modification forms for Fall 2021 must be launched in Curriculog.	Ensures accurate information in the Catalog, in the degree evaluations, and for Fall 2021 registration.
Monday, February 15, 2021	All new courses, course changes, and course deactivations for Fall 2021 must be fully approved in Curriculog.	Ensures accurate information in the Catalog, in the degree evaluations, and for Fall 2021 registration.
Monday, April 12, 2021	Fall 2021 Registration Begins	
Thursday, May 6, 2021	Final approvals for all program proposals, including deactivations and modifications, for Fall 2021 must be completed in Curriculog. Any last minute course modifications or deactivations for AY 2021-2022 must also be completed in Curriculog.	The catalog for Academic Year 2021-2022 is finalized. Allows multiple units to prepare so that there is minimal disruption to students.

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